



THE COMPANY

FREIGHTWORKS is committed to provide professional services and has emerged as one of the leading companies which renders comprehensive logistics solution. The company offers its services with a perfect blend of experience and enthusiasm and has become a strong force to reckon with.

Equipped with various range of transport facilities and committed operations team. we are ready to undertake any services required by the customer. Our global network enables us to provide a comprehensive packaging for our customers.

EXHIBITIONS

FREIGHTWORKS is a one stop shop for all the Logistical needs. Every exhibition show is handled by experienced staff who have been with the company for years. Our facilities located in the Cargo Village gives us an advantage of clearing the goods in time as customs clearance and documentation can be done round the clock throughout the year.

We provide complete Import & Export Customs clearance and with our Standing Guarantee with the Customs the goods can be cleared under Duty Exemption/Duty on Deposit for Re-Export shipments. As mentioned earlier due to our global network of agents your goods can be transferred from one Exhibition site to the other or to the base. Shipments with a tight schedule can also be handled and customs cleared and delivered with utmost ease.

One of the accreditation to FREIGHTWORKS was appointment by M/s Streamline Marketing Communications, M/s Index Conferences & Exhibitions, Mac Brooks U.K. and M/s. AMS as their Official Freight Forwarder and On-Site Handling Agents for their shows held at the Airshow-Site, Trade Centre and various other sites in Dubai

If you need to ship exhibition materials to, from or through Dubai then talk to the company that best knows the business.

FREEZEX 2003

FAIRS AND EXHIBITIONS

SHIPPING INSTRUCTIONS

For your guidance, we would like to give you shipping and documentary requirements for temporary importation of exhibits into the UAE. It is important that all Shipping instructions are strictly adhered to in order to ensure quick and smooth clearance of shipments.

A. ARRIVAL DEADLINE OF CARGO

SEA FREIGHT - To arrive at Port Rashid or Jebel Ali Port
15 days before exhibition

AIR FREIGHT - To arrive at Dubai International Airport
8 days before exhibition

B. ARRIVAL DEADLINE OF DOCUMENTS

SEA FREIGHT - 26 days before exhibition

AIR FREIGHT - 15 days before exhibition

All exhibits are to be shipped Freight Prepaid on direct flights/vessels and not transshipped, in order to avoid the possibility of goods being delayed at the transshipment point.

FAILURE TO COMPLY WITH THE LATEST ARRIVAL DATES COULD RESULT IN NON-DELIVERY/LATE ARRIVAL, FOR WHICH FREIGHTWORKS CANNOT BE HELD RESPONSIBLE.

C. CARGO NORMALLY CLEARED ON TEMPORARY IMPORTATION BASIS AGAINST 4 % CUSTOMS DEPOSIT ON CIF VALUE WHICH IS REFUNDABLE ON PROOF OF RE-EXPORT.

4 % customs duty on **CIF** value will be applied on goods sold.

D . DOCUMENTATION

All shipping Documents such as Bill of Lading, Airway Bill, , to be consigned to:

FREIGHTWORKS

P. O. BOX. 5514

Dubai

Tel : (971 4) 2044460 / 2044464

Fax : (971 4) 2044469

Attn : IRSHAD / BRUNATO

Name of the Exhibition : FREEZEX 2003

1. BILL OF LADING/AIRWAYBILL

Please always mention weight and volume on the Bill of Lading /AIRWAYBILL and ensure that the weight and volume of the packages shown on the Bill of Lading/Airwaybill tallies with the details shown on the invoice.

2. INVOICE

The invoice must be prepared in accordance with the regulations laid down by the UAE Customs authorities. If the information given is not accurate, considerable problems may arise in the clearance of exhibits. All invoices must indicate CIF prices and must be made out in English. No. of packages and weight must be mentioned on the invoice.

Any serial no./model no. Appearing on the exhibit should be mentioned on the Invoice as this will be required for Customs inspection at the time of re-export. Failure to mention this will result in the refund claim for the Customs deposit being rejected.

The UAE Customs authorities require separate invoices for the following categories:

- Goods offered for sale in Dubai
- Prototypes or models which will be returned to their Country of origin.
- stand fitting material
- Literature.
- Give-aways other than literature and working materials

Exhibitors who are in doubt as to whether the export of their goods to Dubai is restricted, should contact the relevant Govt. Trade Office of the country of Origin.

Any goods of hazardous nature and/or containing radioactive materials should be listed on invoice forms and full particulars supplied to the official contractors to enable us to arrange suitable storage.

Import of alcohol into the UAE in any form is prohibited unless written permission is obtained from the concerned authority on recommendation from the Consulate of the exporting country.

3. CERTIFICATE OF ORIGIN

Certificates of origin are required for all goods shipped by sea freight. They are issued by the Chamber of Commerce at place of Origin and need to be legalized by the UAE or any other Arab Embassy / Consulate. At present, Certificate of Origin are not required for air freight shipments.

4. PACKING LIST

Detailed packing list, package-wise, giving complete details of cargo with model/serial no. if any, weight and measurement of individual case. cartons should be provided.

E. DOCUMENTS

FOLLOWING DOCUMENTS ARE REQUIRED FOR SEA FREIGHT:

1. 5 sets of Commercial Invoice of which 1 set to be legalized
2. 2 sets of Certificate of Origin of which 1 set to be legalized
3. 5 sets of Packing List.
4. 2 original and 2 non-negotiable Bills of Lading
5. 2 sets of Insurance Certificate.

FOLLOWING DOCUMENTS ARE REQUIRED FOR AIR FREIGHT:

1. 5 sets of Commercial Invoice of which 1 set to be legalized
2. 2 sets of Certificate of Origin of which 1 set to be legalized
3. 5 sets of Packing List.
4. 2 sets of Insurance Certificate.

F. CUSTOMS DUTY DEPOSIT

All shipments are cleared on temporary importation basis against payment of 4 % customs deposit on CIF value of invoice. You are requested to pay this amount in advance, prior to clearance and the same will be refunded in full, on proof of re-export. Normally, refunds are received from Customs within 5 - 6 weeks after submitting proof of re-export.

In cases of exhibits on which a contract of sales has been concluded prior to the exhibition and which is subject to import license or permit, the exhibitor must ensure that the importer has obtained such a license prior to shipment. Application of import license must be accompanied by 3 copies of the catalogues.

G. CASE MARKINGS

FREIGHTWORKS

Name of the Exhibition

Name of the Exhibiting company as it will appear on the fascia

Stand Number

Hall number

Net weight in kgs.

Dimensions in cms.

Total number of packages

Package number.

It is essential that the dimensions are in centimeters and the gross and net weight in kilograms be clearly stenciled on at least two sides of each case. The UAE customs Authorities have specifically requested that all exhibitors avoid any duplication of numbers on their consignments and maintain a running sequence throughout.

All markings must be in English.

H. PACKING STANDARDS

It is essential that each exhibitor ensures the cases used to transport their exhibits and displays are of sufficient strength. Cases should be constructed with sturdy bases capable of withstanding movement by means of rollers, should the exhibit have to be manhandled at any time.

In addition, cases should have pre-fabricated sections and be constructed as a bolted returnable container.

Re-packing of exhibits will commence as soon as the exhibition has closed and cases are returned to the stands.

I. POSITION OF EXHIBITS

A detailed stand plan showing the exact position of each machine or heavy piece of equipment should be forwarded to us in advance. This will enable us to position such items before the stand fitting is erected and prior to your representative's arrival in Dubai.

A full detailed installation programme will be drawn up on receipt of this information, thus making it possible to utilize both plant and labor in an orderly manner. Lifting equipment and cranes must be hired through the official freight agent.

J. CENSORSHIP

All audio/video cassettes and films must be send by courier to Freightworks together with exhibitors' name, at least three weeks prior to the exhibition in order to obtain clearance from the Ministry of Information.

K. SPECIFICATION AND INSTRUCTIONS

Please complete and return the Shipping Order Form before the deadline stated. The details furnished will assist Freightworks in arranging smooth clearance from the Ministry of Information.

L. INSURANCE

We wish to mention that all work is undertaken by us at the owners risk. The exhibitors should ensure that all exhibits are insured against all risks, including 3rd party, from the time of dispatch through delivery to the stand in Dubai, while on display, storage and possible return shipment.

M. SPECIAL INSTRUCTIONS

All invoices should be typewritten. No hand written Invoices will be accepted. Also Customs Tariff Code/ **H.S.Codes should be mentioned item-wise on the Invoice.**

N. DISPOSAL OF EXHIBITS

At the close of the exhibition we will take care of transportation for exhibitors who are returning equipment to destinations outside the UAE. Please give us advance notice wherever possible. We will be glad to quote you the shipping rates as per your requirements.

O. REMITTANCE

Standard Chartered Bank
P. O. Box. 999
Dubai - UAE
US \$ A/c. No. 01-406 5816-01

If you require any further information, or if any of the above points are not clear, please contact us as early as possible.

FREIGHTWORKS

P. O. Box 5514
Dubai - UAE

Tel Sales : (971 4) 2044444 / 2044460/2044464
Fax : (971 4) 2044555 / 2044469
E-mail : irshad.khan@emirates.com

TARIFF FOR NO SPONSORSHIP FEE

FAIRS AND EXHIBITION SERVICES HANDLING TARIFF

SEAFREIGHT ARRIVAL:

Conventional Cargo	:US\$ 50.00 per cbm / 1000 kgs Minimum US\$ 150.00
20 Feet Container	:US\$ 50.00 per cbm / 1000 kgs Minimum 20 cbm
40 Feet Container	:US\$ 50.00 per cbm / 1000 kgs Minimum 40 cbm

SEAFREIGHT DEPARTURE:

SAME RATES WILL BE APPLIED AS ARRIVAL.

AIRFREIGHT ARRIVAL:

Minimum upto 200 kgs	:US\$ 160.00
In Excess of 200 kgs (per additional kg)	:US\$ 0.50 per kg

AIRFREIGHT DEPARTURE:

SAME RATES WILL BE APPLIED AS ARRIVAL.

AIRPORT/PORT CUSTOMS & OTHER CHARGES:

D/Order, Bill of Entry & DPC Charges	:US\$ 50.00
THC for Import of 20' Cntr	:US\$ 115.00
THC for Import of 40' Cntr	:US\$ 170.00
THC for Export of 20' Cntr	:US\$ 160.00
THC for Export of 40' Cntr	:US\$ 210.00
Port handling charge per cbm	:US\$ 05.00 Minimum US\$ 14.00
LCL charge per cbm	:US\$ 16.00
Customs Inspection fee	:US\$ 45.00
B/L or AWB fee for Export	:US\$ 48.00
Legalisation of documents	:US\$ 136.00
Port Loading & Unloading for Cntrs	:US\$ 40.00
Forklift charges	:US\$ 60.00 per hour Upto 2 tons US\$ 80.00 per hour Upto 4 tons US\$ 100.00 per hour Upto 5 tons
Re-packing charges with new material	:US\$ 60.00 per cbm Minimum US\$ 150.00
Re-packing charges with same materials	:No charge

Above rates do not include :

- a) Crane / Forklift hire for grounding containers, assembling / dismantling exhibits
- b) Customs duty on sold exhibits, port storage, demurrage, etc. If any

NOTES:

The rates quoted herein are subject to a minimum of 3 CBM/2000 Kgs. Per LCL shipment, 20 CBM per 20' container, 40 CBM per 40' container and 200 Kgs for airfreight shipments.

There is a penalty of US\$ 135.00 for non presentation of Original Documents i.e. Commercial Invoice, Certificate Of Origin for Ocean freight shipments.

The rates quoted herein do not include Customs deposits, Customs duties on sold/consumed items, Pre/Post-exhibition storage charges (if applicable).

The rates are not applicable to individual packages exceeding 2000 Kgs. In weight or dimension of 600 X 240 X 150 cm. (L/W/H). Rates for such packages will be quoted on a case-by-case basis.

Separate application should be made for extraordinary / additional requirements of labor, forklifts, cranes and other equipment required at the exhibition site.

CONTACT NUMBERS

For additional information, please contact:

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